

Managerial Skills

Course Title	Managerial Skills		
Course Code	BUS500	Course Type	Core
Credit	3	Contact Hours	45 Hours
Prerequisites	None	Co-Requisites	None
Duration	15 Weeks	Class Type	Lecture

SolBridge GACCS Objectives	%	Learning Objectives
1. Global Perspective	15	<ul style="list-style-type: none"> <li>Demonstrate your competence with respect to fundamental managerial skills such as: Self-awareness, motivating others, building effective teams, creative problem solving, leadership, supportive communication, and gaining power and influence.</li> <li>Demonstrate your knowledge on general ethical principles and ability to apply these principles to make ethically guided decisions.</li> <li>Demonstrate your competences to use fundamental personal, interpersonal and team building skills through self-assessments, textbook learning, cases, experiential simulations, written application exercises and a final paper.</li> </ul>
2. Asian Expertise	5	
3. Creative Management Mind	40	
4. Cross Cultural Communication	20	
5. Social Responsibility	20	

Course Description

The general objective of this course is to provide the students with knowledge and hands-on experience of the basic principles on developing managerial skills. Through the course, the students will recognize the impact that individuals, groups, and organizations have on human developing of competences. The course divides the topic in two sub-topics: 1) Individual and organizational dynamics and 2) environmental and organizational context.

Learning and Teaching Structure

Based on the previously described course objectives, each session aims at acquiring a broad range of theoretical as well as hands-on knowledge and practicing different skills. Therefore, the structure of each meeting is different. Group learning, communication skills and self-study are emphasized. It is of extreme importance that you read the obligatory literature before you attend the session. Since the course's success is largely depending on your commitment and input, an active and positive learning attitude is expected.

Assessment	%	Text and Materials
Attendance	20	1. Developing Management Skills by David Whetten and Kim Cameron, 8th edition. Pearson. 2. Online website: Moodle (Managerial Skills, Password: 12345)
Individual Assignment	15	
Individual Presentation	10	
Participation and assignments	15	
Team activity	20	
Final Paper	20	

Course content by Week

1	Introduction
2	Developing self-awareness
3	Managing personal stress
4	Solving problems analytically and creatively
5	Building relationships by communicating supportively
6	Gaining power and influence
7	Motivating others
8	Managing conflict
9	Empowering and delegating
10	Building effective teams and teamwork
11	Simulation
12	Simulation debriefing
13	Leading positive change
14	Guest speaker